

S.NO: 244

BATCH: 2002 - 2016

Reg. No.:

END OF SEMESTER EXAMINATIONS, NOVEMBER - 2018
PERSONNEL MANAGEMENT AND INDUSTRIAL RELATIONS
SUBJECT CODE : 10UABM14

140

MAJOR : B.B.A
TIME : 3 HOURS

SEMESTER : IV
MAX. MARKS: 75

SECTION - A (10 X 1 = 10)

Answer ALL the questions:

1. What is meant by Personnel Management?
2. Write any two operative functions of Personnel Management.
3. What do you mean by Job Analysis?
4. Give any two internal sources of Recruitment.
5. What do you mean by Performance Appraisal?
6. Write a few words about Ranking Methods.
7. Define: Industrial Relation
8. List out the ways of solving the Grievances.
9. What is meant by Factory?
10. State with whom an Employer has Disputes.

SECTION - B (5 X 4 = 20)

Answer any FIVE questions:

11. Is Personnel Management a Profession? Discuss.
12. What are the factors that determine the Recruitment? Explain.
13. Bring out the advantages of Performance Appraisal.
14. Why does Trade Union Require?
15. How does Industrial Dispute Arise? Explain.
16. Discuss about the Personnel Policies in an Organisation.
17. Explain the steps involved in Manpower Planning.
18. Write about the Pros and Cons of Incentives.

SECTION - C (3 X 15 = 45)

Answer any THREE questions:

19. Enumerate the various functions of Personnel Management.
20. Explain in detail the various methods of Training provided to Employees.
21. Describe the criteria for Promotion, Demotion and Transfer.
22. Discuss about the Guidelines of Successful Collective Bargaining.
23. Bring out the Role of Government in establishing the Good Industrial Relations.
