

S. NO.: 264

BATCH: 2017

Reg. No.:

END OF SEMESTER EXAMINATIONS, APRIL / MAY - 2018  
PRINCIPLES OF ORGANISATION AND MANAGEMENT

SUBJECT CODE : 17UAPA01

MAJOR : B.COM (PA)

TIME : 3 HOURS

SEMESTER : I  
MAX. MARKS: 75

SECTION A - ( 10 X 1 = 10 )

Answer All the Questions:

1. Distinguish between a firm and partnership.
2. Define 'Co-operative society'.
3. State Weber's classification of raw materials.
4. What is meant by optimum firm?
5. What is Micro enterprise?
6. State any two functions of SIPCOT.
7. Define 'Management'.
8. Who is called Father of scientific management?
9. What do you mean by office?
10. What is alpha-numerical filing system?

SECTION B - ( 5 X 4 = 20 )

Answer any FIVE Questions:

11. What are the objectives of a Business?
12. State the features of a Joint Stock Company.
13. State the economics of large scale in production.
14. State any four factors determining the size of business.
15. Explain in brief the characteristics of a Small Business Enterprise.
16. State and explain any four functions of Management.
17. State any four principles of Office Organisation.
18. What are the qualities of an Office Manager?

SECTION C - ( 3 X 15 = 45 )

Answer any THREE Questions:

19. What are the privileges of a Private Company? Distinguish between a Private Company and a Public Limited Company.
20. Explain in detail the factors determining the location of business.
21. Write a note on i) District Industries Centre ii) TIIIC
22. Define Management. Discuss Henry Fayol's Principles of management.
23. What is meant by Decentralization of authority? State the advantages and disadvantages of Decentralization.

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