

Reg.No.

S.No. 54

BATCH: 2016

END OF SEMESTER EXAMINATIONS, APRIL / MAY-2017
PRINCIPLES OF ORGANISATION AND MANAGEMENT
SUBJECT CODE: 16UAPA01

MAJOR : B.COM. PA
TIME : 3 HOURS

SEMESTER : I
MAX.MARKS: 75

SECTION – A (10 X 1 = 10)

Answer ALL Questions:

1. The liability of a sole trader is _____.
a) Unlimited b) Joint c) Several
d) Limited
2. Co-operatives functions on the principle of _____.
a) One member - one vote b) One member – many vote c) Many member – one vote
d) One member – two vote.
3. A _____ firm would be able to reduce its risk by diversifying its Product & markets.
a) Large – scale b) Small – Scale c) New
d) None of the above.
4. Units engaged in small scale production find it difficult to survive during conditions of _____.
a) Recovery b) Boom c) Inflation
d) Depression
5. An Industrial estate is a plan of _____ units.
a) Common b) Cluster c) Industrial
d) Public.
6. SIPCOT was established in the year _____.
a) 1972 b) 1964 c) 1982
d) 1975
7. Management is a _____ Process
a) Universal b) Multi – Disciplinary c) Group
d) Abstraction.
8. _____ is called as the “Father of Scientific Management”.
a) Henry Fayol b) F.w.Tayler c) Louis.A.Allen
d) Wilson
9. Centralisation means _____ of authority.
a) Determination b) Concentration c) Decentralisation
d) Communication.
10. Under _____ Classification, records are filed & arranged in strict date order.
a) Alphabetical b) Chronological c) Subject
d) Numerical

SECTION – B (5 X 4 = 20)

Answer ANY FIVE Questions:

11. Differentiate Articles of Association and Memorandum of Association.
12. Define business. State its characteristics.
13. Explain any 6 factors determining the size of the business.
14. Enumerate the role of SIDCO.
15. Define Management and state its importance.
16. Differentiate Administration & Management.
17. Discuss the function of office manager.
18. What are the various classification of filing?

SECTION – C (3 X 15 = 45)

Answer ANY THREE Questions:

19. Enumerate the various objectives of business.
20. Explain the factors influencing the Location of a business?
21. Explain in detail the merits of SSI?
22. Discuss the Henry Fayol's Principles of Management.
23. Explain the Functions of office management.

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